



Shannon S. Templet  
Director

STATE OF LOUISIANA  
DEPARTMENT OF CIVIL SERVICE  
P.O. BOX 94111, CAPITOL STATION  
BATON ROUGE, LA 70804-9111

**AGENDA**  
**STATE CIVIL SERVICE COMMISSION**  
**TUESDAY, MAY 4, 2010 HAS BEEN CANCELLED**

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**GENERAL BUSINESS SESSION**  
**WEDNESDAY, MAY 5, 2010**  
**9:00 A.M.**

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*(LOUISIANA PURCHASE ROOM, SUITE 1-100, FIRST FLOOR, CLAIBORNE BUILDING, 1201  
NORTH THIRD STREET, BATON ROUGE, LOUISIANA)*

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• Employee Opportunity to Address the Commission. (No Attachment)

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- 1) Resolution to express gratitude and appreciation to all state classified employees for their outstanding service to the citizens of Louisiana in recognition of State Employee Recognition Day.
- 2) Request of the Division of Administration to address the Commission regarding a contract between Division of Administration and FARA to outsource certain functions of the Office of Risk Management, as a result of responses to a Request for Proposal from earlier this year. (Appearance by Ms. Barbara Goodson, Deputy Commissioner of the agency.)
- 3) Request of the Division of Administration to extend unclassified authority for thirty (30) previously exempted positions assigned to the LaGov Enterprise Resource Planning (ERP) project within the Office of Information Technology, under the provisions of Civil Service Rule 4.1(d) 2, effective July 18, 2010 through December 31, 2012. **Department recommends approval as requested.** (Appearance by a representative of the agency.)
- 4) Request of the LSU Health Care Service Division for unclassified authority, under the provisions of Civil Service Rule 4.1(d) 2, to exempt from the classified service sixteen (16) positions under the title of Security Officer at Earl K. Long Medical Center, effective May 5, 2010. **Department recommends approval to exempt these positions from state classified service, effective May 5, 2010 until April 6, 2015.** (Appearance by a representative of the agency.)
- 5) Public hearing to consider final adoption of the proposed rule to Suspend Merit Increase Authority for FY 10/11, which was adopted by the Commission as an emergency rule on March 19, 2010, as a final rule. (Details published by General Circular 1799)

**Pre-registered requests to address the Commission:**

1. Mr. Jim Pratt, Executive Director of Sabine River Authority

- 6) Request of the Department of State to establish a Cellular Phone Perquisites policy in accordance with Civil Service Rule 6.3.1, effective June 12, 2010. **Department recommends approval as requested.** (Appearance by a representative of the agency.)
- 7) Request of the Department of Public Safety and Corrections, Corrections Services for a temporary 5% bi-weekly lump sum Optional Pay adjustment (with 5% having already been granted by the agency) for additional duties, for Ms. Kathleen Patterson, Administrative Program Specialist A, in accordance with Civil Service Rule 6.16.2, effective April 5, 2010. **Department recommends approval as requested.** (Appearance by a representative of the agency.)
- 8) Request of the Department of Social Services for a temporary 10% bi-weekly lump sum Optional Pay adjustment for Ms. Bridget Depland, Deputy Undersecretary 3, for the performance of additional duties, in accordance with Civil Service Rule 6.16.2, effective April 5, 2010 through October 6, 2012. **Department recommends approval as requested through October 6, 2012, or until the additional duties are removed, whichever is sooner.** (Appearance by a representative of the agency.)
- 9) Request of the Department of Health and Hospitals for a 5% bi-weekly lump sum Optional Pay adjustment for Mr. Don Gregory, Medicaid Director, for additional duties, in accordance with Civil Service Rule 6.16.2, effective February 22, 2010 through June 13, 2010. **Department recommends approval as requested.** (Appearance by a representative of the agency.)
- 10) Request of the LSU Health Care Services Division, Interim LSU Public Hospital to establish a Premium Pay policy in the amount of \$1.00 per hour, for all hours worked, for Central Service Workers in the Central Supply Department that function as the charge supervisor in accordance with Civil Service Rule 6.16(a), effective May 17, 2010. **Department recommends approval as requested.** (Appearance by a representative of the agency.)
- 11) Request of the Department of Health and Hospitals, Office of Public Health for three-year extensions, in accordance with Civil Service Rule 23.5(a), of the job appointments listed below. **Department recommends approval of a one-year extension of the job appointments listed below.** (Appearance by a representative of the agency.)

<u>Name</u>	<u>Position #</u>	<u>Job Title</u>	<u>Effective Date</u>
Sonya Remkes	50339726	Admin. Coord.3	3/31/10 – 3/31/11
Linda Simons	50348773	Admin. Coord.3	3/31/10 – 3/31/11
Latoya Louis	5038771	Admin. Coord.3	3/31/10 – 3/31/11
Chandra Johnson	72137	Admin. Coord.3	3/25/10 – 3/25/11
Tneshia Calvin	50348767	Admin. Coord.3	6/17/10 – 6/17/11
Monique Jackson	50342979	Admin. Coord.3	6/17/10 – 6/17/11
Linda Bates	50348769	Admin. Coord.3	8/19/10 – 8/19/11
Lakeesha Brumfield	50348768	Admin. Coord.3	8/26/10 – 8/26/11
Nasha Atkins	50348770	Admin. Coord.3	12/16/10 – 12/16/11
Tamika Profit	50348772	Admin. Coord.3	12/16/10 – 12/16/11
Florence Washington	50348775	Admin. Coord.3	12/16/10 – 12/16/11

- 12) Consideration of the Minutes of the Commission Meeting held on April 7, 2010.

## 13) Report on Evaluation Reports Issued

**Human Resources Evaluation Reports:**

- DOC – Elayn Hunt Correctional Center
- Department of Health and Hospitals - Headquarters
- Department of Revenue
- Louisiana Department of State
- Northwest Louisiana War Veterans' Home
- Capital Area Human Services Authority
- Baton Rouge Community College

(Appearance by Ranzy Montet of the Department of Civil Service.)

14) Consideration of rules adopted by the Commission at the December 9, 2009 meeting;

- ❖ **AND Consideration of rules adopted by the Commission at the March 3, 2010 meeting.**  
(No Attachment)

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- **10:30 a.m.** Commission Work Session. (No Attachment)
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**SUPPLEMENTAL AGENDA**  
**STATE CIVIL SERVICE COMMISSION**  
**GENERAL BUSINESS SESSION**  
**WEDNESDAY, MAY 5, 2010**

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- 15) Request of the Department of Health and Hospitals for approval of Suspension Pending Criminal Proceedings under the provisions of Civil Service Rule 12.5, regarding Ms. Linda Thompson, Nursing Assistant 2. (Appearance by Mr. Floyd Falcon on behalf of the employee representative of the agency.)
- 16) Request of the Office of the State Examiner, Municipal Fire and Police Civil Service for Individual Pay Adjustments, in accordance with Civil Service Rule 6.16(c), for Mr. David Klecker, Ms. Donna Sicard, and Ms. Angela Floyd all of whom are Human Resources Consultants C. The Commission deferred action for this request at its April meeting for additional information to be provided at the May meeting. **Department does not recommend approval.** (Appearance by a representative of the agency.)